

In Case of Emergency

- If you are faced with a *medical emergency*, you should treat with the *closest emergency medical facility possible*.
- Once an emergency no longer exists, you or your employer must call **CSG** 1-866-231-9582 to obtain the name of a network provider.
- Subsequent treatment **must** be with a network physician or other network health care provider.
- Unauthorized non-emergency treatment with a health care provider **not** listed on the provider panel or in network may affect your workers' compensation benefits.

The material in this pamphlet provides information about managed care and does not change or alter the coverage provided under New Jersey workers' compensation.

For additional information, please contact your employer.



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INJURED ON THE JOB?

The Employee Guide



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and is not published by the New Jersey Workers'
Compensation Commission.*

If you are injured on the job...

REPORT your injury

- Immediately notify your supervisor or claim coordinator about your work-related injury.
A delay in reporting may result in loss of benefits.
- Every accident must be reported to a supervisor, whether or not you need medical treatment or miss time from work.

Information needed...

- Date, time and place of injury;
- How the injury occurred and how it was work-related;
- Type of injury;
- Your social security number; and
- Names of witnesses.

Coordinated services begin as soon as you report work-related injury.

In the event of a work-related injury requiring medical treatment:

- Your employer chooses the treating provider from the employer's workers' compensation provider panel for your work-related injury.
- The provider will...
 - provide medical care and maintain continuity of care;
 - ↳ initiate referrals to specialists when appropriate;
 - ↳ assess your ability to return to work at each visit; and
 - ↳ provide timely reports and communication.
- Your **employer** will issue you a worker's compensation I.D. card. Present this card at each provider visit. This card will supply the provider with injury and billing information.
- Your **employer** immediately reports your claim to CSG.

- A CSG **medical case manager** will be assigned to your claim 1-866-231-9582. The **medical case manager** will...
 - ↳ monitor your medical treatment plan;
 - ↳ provide information and claim representative; and
 - ↳ coordinate return to work plans.
- A Scibal Associates Claim Representative will also be assigned to your claim (1-609-653-8400). The **claim representative** will...
 - ↳ determine compensability of the claim;
 - ↳ communicate with you, your employer, your care provider and your medical case manager; and
 - ↳ authorize payments of related provider bills and indemnity wages.

The focus of the above process is to assist you, the injured worker, to reach the goal of maximum medical improvement and return to work.